

Wyoming Department of Environmental Quality  
Voluntary Remediation Program

Brownfields Assistance Application

**Appendix B**  
**BA Application Evaluation Form**

**Wyoming Department of Environmental Quality  
Voluntary Remediation Program**

**BROWNFIELD ASSISTANCE - EVALUATION FORM**  
*For VRP Staff Use Only*

**APPLICATION INFORMATION**

<b>Site Name/Description</b>	
<b>VRP Volunteer Name</b>	
<b>Date Application Received</b>	
<b>Date Application Reviewed</b>	
<b>Reviewer Name</b>	

**ELIGIBILITY CRITERIA**

All of the following eligibility criteria must be met (i.e., "Yes") in order for an application to be considered for technical assistance. The reviewer should provide comments, as necessary, to document the rationale used to make determinations.

<b>Yes/No</b>	<b>Criteria</b>
	<p><b>1. The applicant a local government or agency, or a quasi-governmental entity under the control of a local government. (SEE Question 9a)</b></p> <p>Reviewer Comments:</p>
	<p><b>2. The property is not on federal land and is eligible to participate in Wyoming's Voluntary Remediation Program. (SEE Questions 15, 19-27, and 34 )</b></p> <ul style="list-style-type: none"> <li>• If the property is privately-owned, a written agreement between the property owner and the eligible applicant must be provided to demonstrate how the public will benefit from Brownfields assistance.</li> <li>• If the property is owned by the State of Wyoming, EPA approval of the application must be obtained.</li> </ul> <p>Reviewer Comments:</p>

	<p><b>3. The property is a brownfields site, i.e., it is a real property, the expansion, redevelopment, or reuse of which may be complicated by the presence or potential presence of a hazardous substance, pollutant, or contaminant. (SEE Question 30)</b></p> <p>Reviewer Comments:</p>
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### **SCORING CRITERIA**

The following criteria should be used to select and prioritize projects for technical assistance, or otherwise determine the monetary value of technical assistance to be provided. Each of the following scoring criteria is ranked on a scale of one to four, as described below:

- 1**      ***marginal***
- 2**      ***satisfactory***
- 3**      ***above average***
- 4**      ***outstanding***

The reviewer should provide comments, as necessary, to document the rationale used to justify the assigned score.

<b>Score</b>	<b>Criteria</b>
	<p><b>1. Neither the applicant nor the property owner caused or contributed to the possible contamination on the property. (SEE Question 32)</b></p> <p>Reviewer Comments:</p>
	<p><b>2. There is a clear community vision for property revitalization that will benefit the public. (SEE Question 34)</b></p> <ul style="list-style-type: none"> <li>• The property has strong development potential as demonstrated by past interest.</li> <li>• The property is an integral part of an existing or proposed local development plan.</li> <li>• The public will benefit from revitalization (e.g., business development or expansion, job opportunities, parks, green space)</li> </ul> <p>Reviewer Comments:</p>

	<p><b>3. There is strong local commitment for property revitalization. (SEE Question 35)</b></p> <ul style="list-style-type: none"> <li>• Applicant resources (e.g., funding, in-kind services) are available for cleanup or redevelopment work.</li> <li>• Other local, state or federal resources can be leveraged for cleanup or redevelopment work.</li> <li>• Financial incentives have been established or proposed.</li> <li>• Commitments are in place for the cleanup and redevelopment of the property.</li> </ul> <p>Reviewer Comments:</p>
	<p><b>4. Adequate efforts have been made or are proposed to obtain public input and support for the project. (SEE Question 36)</b></p> <ul style="list-style-type: none"> <li>• The public has had or will have an opportunity to provide input.</li> <li>• Public opposition is limited or non-existent.</li> </ul> <p>Reviewer Comments:</p>
	<p><b>5. WDEQ technical assistance is crucial to the redevelopment or reuse of the site. (SEE Question 37)</b></p> <ul style="list-style-type: none"> <li>• A lack of an assessment or cost estimate is an obstacle to redevelopment.</li> <li>• Other resources (federal, state or private) are not available for completing an assessment or cost estimate.</li> </ul> <p>Reviewer Comments:</p>
	<p><b>6. Low to moderate levels of contamination are likely. (SEE Questions 7, 8 and 30)</b></p> <ul style="list-style-type: none"> <li>• The opinion may be based on existing information.</li> </ul> <p>Reviewer Comments:</p>
	<p><b>TOTAL SCORE (Sum of 1-6)</b></p>

***Extenuating Circumstances ...***

Describe any extenuating circumstances that may influence the DEQ's decision to provide technical assistance at this time. (SEE Question 38)

- project costs or current budget limitations
- logistical barriers
- potential for action by another state or federal agency

Reviewer Comments: