

**Laramie 3<sup>rd</sup> Street PCE Plume Orphan Site 57.009**  
**Phase I and Phase II Environmental Investigation**  
**Request for Proposals (RFP)**

**Orphan Site Program Background:**

The Orphan Site Remediation law (Article 17) was enacted in 2000. The law defines orphan sites to include: 1) sites where it is determined that there is no viable party responsible for the contamination, 2) sites where the Wyoming Department of Environmental Quality (WDEQ) has issued a no further action letter and there is a subsequent discovery of contamination, and 3) spill sites where the responsible party cannot be identified or where prompt action must be taken to prevent hazards to human health or the environment.

The WDEQ Orphan Site Remediation Program (OSRP) maintains a list of potential orphan sites at <http://deq.state.wy.us/volremedi/orphansites.asp>. The majority of these sites were prioritized in 2006. The Laramie 3<sup>rd</sup> Street PCE Plume was ranked as a medium-priority site, as of 2006.

**Site Background and History:**

Site background is limited. The Laramie 3rd Street PCE Plume (Site) is located in downtown Laramie, Albany County, Wyoming. The general project area is considered to be an ellipse-shaped area (~50 acres) encompassing 4 sites along N. 3<sup>rd</sup>, N. 4<sup>th</sup>, and, S. 5<sup>th</sup> Streets, generally located at 33 T16N R73W 41°18'51" North Latitude, 105°35'32" West Longitude. However, the purpose of the proposed activities is to better define the area, and provide the OSRP with a working site conceptual model.

**Current Conditions:**

Current conditions are unknown. Concentrations of tetrachloroethene (PCE) exceeding maximum contaminant levels (MCLs) were detected in groundwater during a Phase II environmental assessment on a vacant parcel in the project area and during investigative activities associated with the LAUST Corrective Action Program in 1998. The source(s) for the PCE is currently unknown, and no recent investigations have been conducted by WDEQ/OSRP.

**Project Objectives:**

The first objective of this project (Task 1) is to conduct a Phase I Environmental Site Assessment (Phase I) of the project area. This Phase I will include an environmental database search, as well as, providing the OSRP with any existing Sanborn<sup>®</sup> maps that may be available.

The second objective of this project (Task 2) is to provide a current, accurate site conceptual model defining the extent and nature of the PCE (and degradation products) in soil, groundwater and soil vapor in the project area. This investigation would begin in areas as indicated in the Phase 1 as areas of interest, based on historical uses and activities and step out until the extent of chlorinated solvent levels in soil gas is identified and bounded, and the dissolved phase groundwater plume is delineated. Ultimately the goal of the proposed activity is to identify PCE hot-spots in soil vapors that may be contributing to indoor air concentrations that are above OSRP action levels (PCE and daughter products) in commercial and residential structures. The investigation should be conducted in general accordance with *OSWER Draft Guidance for*

*Evaluating the Vapor Intrusion to Indoor Air Pathway from Groundwater and Soils (Subsurface Vapor Intrusion Guidance) November 2002, or recent revisions.*

### **Task 1: Phase I Environmental Site Assessment:**

The consultant will conduct a Phase I Site Environmental Site Assessment, in accordance with ASTM E1527-13. The OSRP also requests a search for any existing historical maps, including Sanborn® maps. A review and discussion of the Phase I will be conducted before finalization of any Phase II activities.

### **Task 2: Soil, Groundwater and Soil Vapor Investigation:**

All work plans, field activities and reports should be conducted in accordance with WDEQ Voluntary Remediation Program Fact Sheets. Include all applicable Standard Operating Procedures (SOPs) in the proposal.

1. Review the limited existing data and reports pertaining to prior Site investigation, identify data gaps and determine how to meet the project objectives.
2. Prepare a Data Quality Objectives (DQOs) document in concert with the OSRP project manager. The site-specific DQO document will be prepared in accordance with VRP Fact Sheet #28, *Data Quality Objectives*.
3. Prepare an Investigation Work Plan (IWP) designed to meet the project objectives above. The IWP will include the following items:
  - Detailed description of project design, project plans, and project management. Include proposed methods for identifying potential source areas and/or hot-spots, e.g., soil borings, installation of permanent groundwater monitoring wells, installation of permanent vapor sampling points, membrane interface probe study, use of traditional laboratory methods, use of a mobile laboratory and methods, etc. Wherever possible and practical, WDEQ encourages proper recycling and reuse of materials, and incorporation of sustainable remediation practices and pollution prevention measures into the IWP. The VRP P2 information and Green and Sustainable Remediation Best Management Practices and Policy document may be accessed at: <http://deq.state.wy.us/volremedi/P2-planning.asp>
  - WDEQ will consider field investigation methods such as collecting grab groundwater samples from temporary wells in order to better place permanent wells. Installation of permanent groundwater monitoring wells will be needed to delineate sources and determine the groundwater flow direction in the investigation area. Monitoring well construction must satisfy the requirements of Chapter 26 of the Water Quality Division Rules and Regulations. Include the estimated depth of wells and well completion and development procedures. The OSRP understands that an exact number of wells cannot be determined until all of the data is obtained, however provide a general estimate on the number of borings/wells needed to characterize the site based on a tentative area of 50 acres.

The following items provide additional information that may be useful in estimating costs:

- i. An appropriate number of soil samples will be collected in order to adequately characterize the Project Area. Soil samples will be collected using split spoon samplers, core barrels, or an alternative method approved by WDEQ. Samples will be collected continuously during installation of all borings, and soil samples shall be described in accordance with the Unified Soil Classification System unless another method is approved by WDEQ. Samples will be analyzed for VOCs, SVOCs, DRO, GRO and RCRA metals.
- ii. All wells shall be constructed using 2-inch Schedule 40 Polyvinyl chloride (PVC). All well casing sections will be flush-threaded. Under no circumstances are PVC glue or plastic welding solvents to be used to join casings.
- iii. The well screen shall be commercially manufactured PVC screen. Screen slot size will be chosen to be compatible with the granular pack. The 10-foot screened interval shall extend at least 5 feet above and below the static water level to account for future seasonal variations in static water levels. Any deviations from the specified screened interval must be approved by the WDEQ Project Manager. The screened interval shall intersect the water table of the uppermost aquifer. The granular pack around the screened interval will extend to 1 foot above the screen. The granular pack will be chosen for compatibility with the screen slot size and the geologic materials encountered to minimize the entrance of fine-grained material into the well. The granular pack will be placed into the annular space in such a manner that no voids or bridging will occur.
- iv. A seal of bentonite pellets or chips, 2 feet in thickness, shall be placed above the granular pack. The bentonite plug shall be hydrated prior to placing the surface seal. The annular space above the bentonite seal to within 1 foot of the surface shall be sealed with Portland cement or a sand-cement grout. The grout shall be placed into the annular space in such a manner that no voids or bridging will occur. The sealing material shall meet the conditions provided in the Wyoming Water Quality Division Rules and Regulations Chapter 26.
- v. Monitoring wells shall be completed with an 8-inch metal, flush-mounted, watertight well box with cover, unless an aboveground completion is requested by WDEQ. A traffic-rated well box shall be used. The well box will be set in place with concrete at the same time the upper foot of the annular space is completed. A bolted, flush-mount cover will be installed to minimize the potential for entry of fluids from the ground surface. The well box will be placed 2 inches above the existing ground surface in areas not subject to snow removal. The well box for monitoring wells in street or drive/parking areas subject to snow removal shall be placed 2 inches below the existing ground surface. A concrete apron will be completed from the top of the well box to the ground surface and will be bonded to existing concrete or asphalt as needed. Monitoring wells shall be permanently identified on top of the cover with the well number stamped into the metal.

- vi. Each well (including existing monitor wells) shall be surveyed for horizontal location in latitude/longitude coordinates to six decimal degrees of accuracy and referenced to NAD1983, top of casing (measuring point) elevation (in feet mean sea level to the nearest 0.01 foot), and ground surface elevation (in feet mean sea level to 0.1 foot). Include the estimated depth of wells and well completion and development procedures. Include field data that will be collected during the well installations and details for soil collection and sampling activities. The contractor shall provide an accurate log of each borehole. This documentation shall be provided by, or under the direct supervision of, a Wyoming licensed Professional Geologist. Wells will be developed after installation according to VRP Fact Sheet #29. A typical procedure is to develop the well by surging a minimum of 50 times with a 3-foot teflon bailer or surge block. At least 5 to 10 casing volumes shall be removed after surging. Well development should settle the filter pack, alleviate bridging, and remove any fines from the pack and casing without damaging the well screen. If no appreciable sand or sediment accumulates, the well will be assumed to be adequately developed. If sand or sediment accumulates in appreciable quantities, the WDEQ Project Manager shall determine if further development is necessary. Damaged well screens and/or improperly constructed wells will be removed and replaced at the expense of the contractor.
  - vii. Two groundwater sampling events (semi-annual) will be conducted with the newly-installed monitoring wells. Please note that laboratory reporting limits must be below cleanup levels for soils and water described in VRP Fact Sheets #12 and #13. Groundwater samples will be analyzed in a laboratory for DRO, GRO, VOCs, SVOCs, and total metals. Field water quality parameters to be measured will include pH, temperature, dissolved oxygen, oxygen-reduction potential, conductivity, and turbidity. Water quality parameters will need to be stabilized prior to sampling according to VRP guidance in Fact Sheet #29. Please refer to the VRP memorandum dated February 23, 2008, titled *Groundwater Sampling for Metals* (Attachment A) for guidance on metals sampling.
  - viii. The VRP will require groundwater sample collection using low-flow methods. Peristaltic and other suction-lift pumps may not be used for low-flow sampling of VOCs.
  - ix. Once wells are completed and developed, static water level and immiscible layers (if identified) shall be measured prior to well purging and sampling. A minimum of three well casing volumes must be removed from the well prior to sampling, except when free product exists. If water samples are to be collected from wells containing free product, the purging/collection procedure must be approved by WDEQ before proceeding. Low yielding wells can be evacuated to dryness. Samples are not to be taken until wells have totally recovered and groundwater field chemical parameters have stabilized according to VRP Fact Sheet #29. Samples are not to be taken within 48 hours of well development.
- Soil vapor collection and analysis will be conducted at the installed vapor points.

- Methods for determining possible subsurface structures or hazards prior to installation of any subsurface vapor points or wells.
  - Field techniques capable of determining if vapor intrusion is potentially impacting indoor air in occupied structures at the Site. This could include active or passive soil gas vapor sampling for screening purposes, modeling, or any other method capable of evaluating the indoor air pathway. Include type and number of any proposed sampling events and collection procedures. Indoor air testing and subslab testing may be discussed, pending results of the Phase II data collection activities.
  - Any other data collection technologies that will assist in meeting the objectives of the project. (e.g. soil borings, field tests, etc.).
  - Bidding procedures/packages for sub-contractors.
  - Mobilization schedule. Phase II (Task 2) activities must be completed prior to May 31, 2014.
  - The consultant will be responsible for implementing any needed traffic control in the investigation areas. This likely will include coordination with the City of Laramie Engineer, or other appropriate City departments.
4. Prepare a Sampling and Analysis Plan (SAP) document to be included in the IWP, utilizing the following methods:
- Soil gas shall be analyzed for Toxic Organic Compounds using EPA Method TO-15.
  - Groundwater and soils samples shall be analyzed for Volatile Organic Compounds (VOCs) by EPA Method 8260B, Semi-Volatile Organic Compounds (SVOCs) by EPA Method 8270, and RCRA metals. It is likely that soil and groundwater samples collected during the initial sampling event will require rush turn-around times from the laboratory in order to facilitate soil vapor sampling during the same mobilization.
  - Adequate laboratory reporting limits to identify contaminants in all sampled media are required. Please see VRP Fact Sheet #12 for current cleanup/screening levels for soils and groundwater. Appropriate screening levels for soil vapor and indoor air will be discussed prior to sampling.
  - Third party data validation is required for this project.
5. Prepare a Quality Assurance/Quality Control (QA/QC) Plan document, to be included in the work plan. The QA/QC should include the laboratory DQOs developed for the project, procedures for collection of QA/QC samples, and completion of data evaluation on samples collected for the project. All handling procedures must be carefully established, followed, and recorded. Samples must be cooled to 4°C for transportation to the laboratory. Proper chain-of-custody (COC) procedures must be followed. Field blanks, duplicate samples, trip blanks, laboratory spikes, etc. will be utilized as part of the QA/QC program. The contractor must supply all COC reports and lab reports, including QA/QC reports, to WDEQ in the applicable report. Include all applicable SOPs for the project.

6. Prepare a Health and Safety Plan (HASP), to be included in the work plan. The HASP should be prepared in accordance with Occupational Safety and Health Administration (OSHA) requirements and approved by a certified industrial hygienist. The WDEQ expects that a HASP be developed for this project, but will not formally review the HASP for adequacy. See “Additional Considerations, Item 14” below, for further information.
7. Description of the planned storage, characterization, and disposal of Investigation Derived Waste (IDW) generated at the site during investigation activities.
  - All soils shall be considered to be contaminated until characterized and determined to be otherwise. Soils should be segregated and containerized in such a way as to facilitate characterization and minimize disposal.
  - All water that is collected during monitor well development or sampling must be containerized, sampled and properly disposed of. If water cannot be disposed of in the local sanitary sewer, then a water disposal plan should be submitted for approval by the OSRP.
8. The consultant should be prepared to develop a brief flyer describing the environmental investigation activities proposed for the Project Area for dissemination to area residents and the general public. The OSRP will be responsible for posting an electronic version of the flyer on the OSRP webpage, as well as, disseminating the flyer to interested parties. Once the investigation is concluded and data is available, the OSRP may present information to interested parties at a public meeting. The OSRP will be responsible for conducting the public notice for any meetings for this site in a newspaper of general circulation in Albany County; distribution of flyers notifying the public of the upcoming meeting; and posting notice/outcome of public meetings on the WDEQ/OSRP website. The consultant will be required to assist with at least one public meeting and coordinate activities with the WDEQ Public Information Officer as part of the community outreach effort. The proposal should include a section that describes proposed development of outreach/educational materials to be presented at the public meeting.
9. The OSRP will require the results of the Phase I to be submitted to the OSRP project manager prior to planning any Phase II activities. Preparation and submittal of an interim report that documents all Task 1 and 2 activities, with a draft interim report to be submitted to the OSRP on or before June 16, 2014. Include analytical data, documentation and log books for field activities, including maps with coordinates of the well locations and vapor points sampled, borehole documentation, well completion diagrams, groundwater plume and soil maps, diagrams, public meeting summaries, photographs, and all other applicable information. The interim report will include all data collected thus far, as well as, a preliminary conclusions and recommendations. The final report, generated after the second sampling event, will include a recommendation for next steps (e.g., interim measures, additional site assessment, remedial alternatives evaluation) based on an evaluation of all available data.
8. The consultant will be responsible for acquiring all applicable permits, and meeting all requirements for the City of Laramie as related to Task 2 activities. Coordination and cooperation with any utility providers, City of Laramie, and local businesses is expected during

these activities. The OSRP project manager will be the point of contact with all entities for this project.

9. The consultant will be responsible for submission of a work plan to the OSRP project manager describing the above proposed Task 2 activities, as well as, a final report to the OSRP project manager.

**Cost Proposal:** Please **DO NOT** submit an itemized cost estimate to complete the tasks above. **However, firms should be prepared to discuss costs in detail during the in-person interview.**

**Accelerated Schedule:** Please submit a proposed schedule of all required tasks and include the time in which they will be conducted and completed. Time should be allowed in the schedule for WDEQ review and Contractor revision of contract deliverables. The OSRP anticipates the field activities outlined in Task 2 to begin by March 31, 2014. The OSRP anticipates the field activities outlined in Task 2 to end by May 16, 2014. A draft interim report will be submitted to the OSRP on or before June 16, 2014. A draft final report will be submitted to the OSRP by December 31, 2014.

**Project Management and Qualifications of Key Personnel:** Submit a Project Management Plan (PMP) that identifies key project personnel, equipment, and major subcontractors anticipated for use on this project. Include, at a minimum, project director, project manager, project engineer/geologist, key field personnel, subcontractors, and equipment. The OSRP will require a Wyoming Professional Engineer and a Wyoming Professional Geologist to assist in preparation of project plans, and to review all applicable activities under this SOW.

**Additional Considerations:**

1. The OSRP requires consultants to be aware of and comply with all applicable local, state and federal rules and regulations pertaining to this type of project.
2. The OSRP Project Manager will request and obtain any access agreements necessary for access on private property.
3. Firms shall identify if the firm is a qualified “disadvantaged” business enterprise (DBE) as is required when a project is funded in whole or in part with federal funds.
4. The contractor (consultant) rating form (Attachment B) is included with this RFP, and at the conclusion of the project, the completed rating form will be shared with the consultant, as well as, other programs within the SHWD.
5. Consultant and subcontractors are not authorized to act as agents of WDEQ, but rather, are to engage in communication with third parties strictly in performance of their duties as negotiated in the contract.
6. Consultant and sub-contractors must provide documentation that they are in “good standing” with the Wyoming Secretary of State.

**7.** The Proposal shall acknowledge the following with regard to the Wyoming Preference Act. “Wyo. Stat. §16-6-201 through 206, the Wyoming Preference Act, applies to the construction portions (i.e., drilling, trenching, etc.) of this project. The Act requires, in part: 1) the use of Wyoming resident laborers (defined as a worker not identified as a foreman) on construction-related portions of this project, 2) registration of the project with the Workforce Services office nearest to the work if non-Wyoming laborers are employed, and 3) submittal of certified payroll with each pay application that includes construction-related work.” The Wyoming Preference Act applies to consultants and all subcontractors. The Wyoming Department of Workforce Services and the OSRP asks that the firm agree to adhere to these requirements.

**8.** See the attached Wyoming Preference Act contractor certification (Attachment C). Please return the completed form with the Proposal.

**9.** Certified payroll is required. In accordance with Wyo. § 16-6-205(b) the firm shall submit with each application for payment that includes construction-related work, a payroll report for the firm and all subcontractors performing construction-related work in a form that is consistent with federally certified reporting requirements and includes residency status for each laborer (defined as any person not identified as a foreman).

**10. Performance of Work.** Contractor is responsible for the professional quality, technical accuracy, timely completion, and coordination of all designs, drawings, specifications, reports, and other services furnished by Contractor under this Contract. Contractor shall, without additional compensation, correct or revise any errors, omissions, or other deficiencies in designs, drawings, specifications, reports, and other services.

WDEQ approval of drawings, designs, specifications, reports, and incidental work or materials furnished hereunder shall not in any way relieve Contractor of responsibility for the technical adequacy of his/her work. WDEQ review, approval, acceptance, or payment for any of the services shall not be construed as a waiver of any rights under the Contract or of any cause of action arising out of the performance of the Contract associated with this RFP.

Contractor shall be, and shall remain liable, in accordance with applicable law for all damages to the state caused by Contractor’s negligent performance of any of the services furnished under this Contract, except for errors, omissions, or other deficiencies to the extent attributable to WDEQ, WDEQ-furnished data, or any third party. Contractor shall not be responsible for any time delays in the project caused by circumstances beyond Contractor’s control.

Contractor’s obligations under this clause are in addition to Contractor’s other express or implied assurances under this Contract or state law and in no way diminish any other rights that WDEQ may have against Contractor for faulty materials, equipment, or work.

**11. Removal of Equipment When No Longer Necessary.** Equipment utilized by the contractor and/or subcontractors will be removed from the site within 48 hours when the WDEQ project manager determines, in writing, that there is no further need for the equipment.

**12. Changes in Key Contractor Personnel:** If key personnel originally identified by name by the Contractor (or subcontractor) in the proposal are replaced by another employee, this change in staffing must be approved by the WDEQ project manager prior to the change going into

effect. If the staff change is not approved by the WDEQ project manager and no other qualified staff is available for consideration, as determined by the WDEQ project manager, the contract may be terminated for cause at the WDEQ project manager's discretion.

**13. Site Erosion and Sediment Control Measures:** Every effort shall be made by the Contractor and subcontractors to prevent and correct problems associated with erosion and runoff processes that could occur during and after project construction. The efforts should be consistent with applicable local ordinances and the Nonpoint Source Pollution Control Guidance. Where applicable, the Contractor shall obtain a Storm Water Permit from the WDEQ/WQD. Whenever appropriate, the Contractor's efforts shall reflect the following engineering principles:

- (i) When appropriate, land grading and excavating should be kept at a minimum to reduce the possibility of creating runoff and erosion problems that require extensive control measures.
- (ii) Whenever possible, topsoil should be removed and stockpiled before grading begins.
- (iii) Land exposure should be minimized in terms of area and time.
- (iv) Exposed areas subject to erosion should be covered as quickly as possible by means of mulching or vegetation.
- (v) Natural vegetation should be retained whenever feasible.
- (vi) Early completion of stabilized drainage systems (temporary and permanent systems) will substantially reduce erosion potential.
- (vii) Roadways and parking lots should be paved or otherwise stabilized as soon as feasible where needed.
- (viii) Clearing and grading should not be started until a firm construction schedule is known and can be effectively coordinated with grading and clearing activity.

**14. Site Safety Plan and Protection of Property:** The Work Plan for site activities shall contain a Site Safety Plan that complies with all necessary state and federal Occupational Health and Safety regulations concerning activities associated with the work to be accomplished at this site. Appropriate personnel (as determined by the Contractor or subcontractor) that will be working on site must be current with OSHA 29 CFR 1910.120 Hazardous Waste Site Worker Training requirements. Each person must have their 8-hour OSHA refresher course within one month of the anniversary date of their previous refresher training.

Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the Work. To the extent it is within the Contractor's control, the Contractor shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury, or loss to:

- (i) All employees conducting the Work and other persons who may be affected thereby;

(ii) All work and all materials or equipment to be incorporated therein, whether in storage on or off site; and

(iii) Other property at the site or adjacent thereto, including trees, shrubs, lawns, walks, pavements, roadways, structures, and utilities not designated for removal, relocation, or replacement in the course of project activities.

**15. Laboratory Analyses:** All laboratory analyses for any sampling or monitoring completed under this Contract, whether by the Contractor or subcontractor(s), shall be performed in accordance with all QA/QC standards outlined in this Scope of Work, the WDEQ/SHWD Quality Assurance Project Plan (March 2007) and the American Standard Testing Methods guidance for Phase I and Phase II environmental site assessments. Any deviation from the QA/QC standards which results in laboratory results that can be only used for qualitative purposes, shall be at the expense of the Contractor and the WDEQ will not reimburse for the associated expenses. At WDEQ Project Manager's discretion, samples may be required to be re-collected and analyzed at the expense of the Contractor.

#### **Directions for Submitting Proposals:**

This RFP will be posted to the Voluntary Remediation program website at <http://deq.state.wy.us/volremedi/index.asp> during the four week Statement of Interest (SOI) announcement. Consultants interested in this project should be prepared to submit an SOI to the OSRP on or before January 3, 2014. SOIs will be reviewed and rated, and final firms chosen and notified on January 7, 2014. Interviews may also be scheduled at the time of notification of selection. The firms chosen for final consideration must submit proposals in response to this RFP by COB January 14, 2014, in the following manner: submit an electronic copy to [cindi.martinez@wyo.gov](mailto:cindi.martinez@wyo.gov) and one (1) hard copy of their proposal package in a sealed envelope or package to: **Cindi Martinez, Solid and Hazardous Waste Division, 122 West 25<sup>th</sup> Street, Herschler Building 4W, Cheyenne Wyoming, 82002.**

No faxed proposals will be accepted. All packages will be reviewed by an OSRP Proposal Review Committee that will select the consultant to be awarded the contract. Proposals will be evaluated by the following criteria:

Following the submission of the proposals, the OSRP review committee will review and rank the proposals with weight given to the task specific criteria, as described in the attached ratings forms for Task 1 and Task 2 (Attachment D, Proposal & Interview Rating Form).

The OSRP will be the lead program for this project. The firm which best meets the conditions of each of the individual criterion will be awarded the highest (not necessarily the maximum) points for that specific criterion. The proposers will be rated based on their evaluated points for each of the two tasks presented in the RFP. After each criterion is evaluated, the proposer with the highest total number of points will be awarded the contract.

The review committee will review all proposals (See Attachment D), **and additional in-person interviews will be conducted with the firms with the highest proposal rankings.** The OSRP project manager will contact representatives of the respective firms to schedule interviews, likely in Cheyenne, WY. Once the steps in the selection process are complete, a firm will be selected

for contract negotiations. The OSRP will notify all proposers whether your firm was chosen or not. Final selection will be subject to the negotiation of a satisfactory agreement on the terms and fees associated with the project. The State of Wyoming assumes no obligation to the selected firm until agreement is reached and a contract awarded. If agreement on terms and fees is not reached, negotiations will be terminated and negotiations will be initiated with the second most qualified firm. The OSRP will not negotiate concurrently with more than one firm for the same job. Firms that are not selected will be notified after the contract is signed.

Enclosures:

1. Attachment A: *Groundwater Sampling for Metals*
2. Attachment B: Contractor Rating Form
3. Attachment C: Wyoming Preference Act contractor certification
4. Attachment D: Proposal & Interview rating form

cc: Vickie Meredith (without enclosures)  
File 57.009 (with enclosures)