

Proposal and Interview Rating Form

**WYOMING DEPARTMENT OF ENVIRONMENTAL QUALITY
SOLID & HAZARDOUS WASTE DIVISION
Hazardous Waste, Voluntary Remediation, and Orphan Site Programs**

Ratings		Weight
Clearly outstanding in this item	10	Level of importance (1 through 3) <u>Score</u> Equals Rating x Weight
Well qualified in this item	7	
Average in this item	5	
Weak in this item	3	
Unsatisfactory in this item	1	

Project Name/Number: _____
Firm's Name: _____

Date: _____
Committee Person's Identifier: _____

Proposal	Rating	Weight	Score	Comments
1. Scope of Work Approach Discuss the firm's approach to successfully complete each scope of work task.		3		
2. Firm's Unique Qualifications for the Laramie 3rd Street PCE Plume Project Provide specific information about the firm's experience and considerations that make it uniquely qualified for this project.		3		
3. Project Team Organization. a. Provide team organization chart (identify Project Manager, Project Geologist, Project Engineer and any other key technical personnel) that demonstrates the project team consists of all technical backgrounds required to complete the project. The project team may consist of subcontractors (item 3b below). Provide resumes for key personnel if not provided in SOI. b. List proposed subcontractor(s), whether they are key personnel for the project and the proposed work the subcontractor(s) will conduct, or specify that no subcontractor(s) will be used.		3 2		
4. Schedule Discussion of DEQ and any other current and projected workloads that may affect resources and key personnel availability to complete the required work within the specified and accelerated project timelines.		1		
5. Experience and Capabilities 5a. Experience in completing adequate Phase I ESA and compilation of Sanborn maps pertinent to a project within a brief project timeframe 5b. Experience in designing and implementing soil and groundwater investigations on an accelerated schedule 5c. Experience in designing and implementing state of the science soil vapor investigations on an accelerated schedule 5d. Description of any specific resources or personnel that may contribute to the completion of the 5a, 5b, and 5c. 5e. Experience with OSRP projects/ projects requiring VRP Fact Sheet considerations, experience representing regulatory agencies		5a. 2 5b. 3 5c. 3 5d. 3 5e. 2		

6. Green Remediation Experience with green remediation strategies as they may pertain to the Laramie 3rd Street PCE Plume Project		2		
7. Interview: 7a. Were the project manager, project geologist, project engineer and any other key technical personnel present?		2		
7b. Was the presentation specific to the project and cover all applicable scope of work tasks and subjects?		3		
7c. Were direct questions from the DEQ committee answered in a satisfactory and effective manner? Committee members will score responses to individual questions and total the scores to derive the overall rating.		2		
7d. Did the presentation clearly explain the proposed cost of services to be provided? Include rate sheet, estimated hours for associated tasks, other direct costs, travel and any other costs associated with the project to complete the Scope of Work. If costs only include rate sheet, the firm may be disqualified.		3		
TOTAL SCORE				