

MEMORANDUM

TO: Interested Parties
FROM: Laura Daye, Monitoring Grant Coordinator
SUBJECT: Municipal Landfill Reimbursement Request
DATE: October 24, 2006

The Wyoming Department of Environmental Quality recognizes your commitment to begin work at this site in an effort to protect human health and the environment.

In order to assist you in your efforts, the Joint Minerals, Business and Economic Development Interim Committee introduced a bill (SF0038) in the 2006 legislative session. This bill provides partial financial reimbursement for the installation of monitoring systems to local government entities that own or are responsible for any municipal solid waste landfill. The bill also provides partial financial reimbursement for the collection and analysis of groundwater samples at facilities which ceased receipt of waste prior to September 13, 1989. The governor signed the bill on March 24, 2006.

The purpose of this memo is to provide you with guidance to begin the application process. Attached are the Municipal Solid Waste Landfill Monitoring Grant Criteria, Municipal Landfill Reimbursement Request form, and the Taxpayer Identification form.

DEQ permitting staff will provide technical support to determine the work needed at your facility. After the work has been completed and approved by DEQ, you may apply for reimbursement using the attached forms. You may qualify for reimbursement of up to 50%, or in some cases up to 75%, of the actual cost you incurred to conduct the work approved by DEQ. The State of Wyoming requires that the Taxpayer Identification form be filled out before any payments can be made. Due to Public Notice requirements and Water and Waste Advisory Board (WWAB) schedules, reimbursement checks may take up to 120 days to be processed.

Reimbursement Request forms must be complete with all documentation attached. Please include all invoices along with appropriate proof of payment, and a copy of the DEQ letter approving the work completed. The DEQ will accept a notarized statement from your consultant or contractor stating that the invoices have been paid in lieu of canceled checks. The statement must be signed by an officer of the contractor and be notarized. Please note that work performed without prior written approval from DEQ may not be eligible for reimbursement. Therefore, be sure you work closely with DEQ permit staff throughout the process.

On all future correspondence, please reference the landfill name and SWHD file number. If you have questions regarding the bill, additional information regarding this legislation, SF0038, Solid Waste Landfill Planning and Monitoring is available electronically at <http://legisweb.state.wy.us/2006/Enroll/SF0038.pdf>. Any questions pertaining to the Taxpayer Identification form should be addressed to Ann Barrett at (307) 777-7050. Any questions regarding the Reimbursement Request process should be addressed to me at (307) 473-3489.

Enc. Municipal Solid Waste Landfill Monitoring Grant Criteria
Municipal Landfill Reimbursement Request Form
Taxpayer Identification Form

END OF MEMORANDUM