

**CHECKLIST FOR EXECUTION OF PERFORMANCE AND PAYMENT BONDS**

\*The Bond must be printed on Double-Sided Legal Paper\*

**General**

\_\_\_\_\_

Bond number

\_\_\_\_\_

Company name

\_\_\_\_\_

Insurance company

\_\_\_\_\_

State Insurance Company resides

\_\_\_\_\_

Sum (whole dollar amounts only) – written out and in numbers

\_\_\_\_\_

Attached detailed lists must include permit number, outfall, reservoir name, size and cost of reclaiming the reservoir (see next item for cost estimates). Each page of the detailed list must be signed and dated by the attorney-in-fact.

\_\_\_\_\_

Estimated bond value:

- a. Reservoirs where excavation, backfilling and topsoiling involves 5,000 cubic yards or less, the security shall be \$7,500.
- b. Reservoirs between 5,000 and 10,000 cubic yards, the security shall be \$12,500.
- c. Reservoirs exceeding 10,000 cubic yards, security shall be based on a certified professional engineer estimate that quantifies reclamation costs (see part e(iii) of the 8/05 implementation guidance for reclamation and bonding). Certified professional engineer needs to sign, date and stamped.

\_\_\_\_\_

Check appropriate a, b or c

\_\_\_\_\_

Bond number on back

**Corporate Principal**

\_\_\_\_\_

Executed date

\_\_\_\_\_

Signature(s) of officer(s) or agent(s) or principal.

\_\_\_\_\_

Name and position typed or printed legibly in addition to signature.

\_\_\_\_\_

Corporate seal

\_\_\_\_\_

Date for principal's signature

\_\_\_\_\_

Signature acknowledged by public notary and sealed or stamped

\_\_\_\_\_

Date must be consistent with date of signature being notarized

\_\_\_\_\_

Attached certification by corporate secretary, including: -- (If you need a sample of this document please call Ann DeHoff @ 307-777-7082):

\_\_\_\_\_

verbatim copy of corporate bylaws or resolution designation officers or individuals authorized to execute surety bonds on behalf of the principal.

\_\_\_\_\_

date resolution adopted.

\_\_\_\_\_

date that the individual signing the bond on behalf of the principal was appointed to a corporate office designated in the resolution as bring authorized to execute surety bonds.

\_\_\_\_\_

full legal name or principal must match certification (Example, John P. Smith).

\_\_\_\_\_

date signatory's appointment to designated corporate office still in effect.

\_\_\_\_\_

corporate seal.

### **Surety**

\_\_\_\_\_

Executed date

\_\_\_\_\_

Signature of Attorney-in-fact

\_\_\_\_\_

Name typed or printed legibly in addition to signature. – If two Attorneys listed, both signatures must be present.

\_\_\_\_\_

Surety's corporate seal

\_\_\_\_\_

Signature acknowledged by public notary and sealed or stamped

\_\_\_\_\_

Date must be consistent with date of signature being notarized

\_\_\_\_\_

Attached certification form from surety, including:

\_\_\_\_\_

verbatim copy bylaws or resolution of authority for designated officers to appoint attorney in fact to execute surety bonds.

\_\_\_\_\_

date resolution adopted.

\_\_\_\_\_

surety's corporate seal.

\_\_\_\_\_

appointment of the signatory as attorney in fact.

\_\_\_\_\_

date of signatory's appointment as attorney in fact.

\_\_\_\_\_

date signatory's appointment as attorney in fact still in effect. – This must be dated the same as the date the bond was executed.

\_\_\_\_\_

Countersigned and dated by surety's resident agent

**For Increase/Decrease Rider**

\_\_\_\_\_

Please circle increase/decrease option and initial

\_\_\_\_\_

Bond number

\_\_\_\_\_

Insurance company

\_\_\_\_\_

Company name (Principal)

\_\_\_\_\_

Enter total from the latest bond or rider and date

\_\_\_\_\_

Estimated bond value:

- a. Reservoirs where excavation, backfilling and topsoiling involves 5,000 cubic yards or less, the security shall be \$7,500.
- b. Reservoirs between 5,000 and 10,000 cubic yards, the security shall be \$12,500.
- c. Reservoirs exceeding 10,000 cubic yards, security shall be based on a certified professional engineer estimate that quantifies reclamation costs (see part e(iii) of the 8/05 implementation guidance for reclamation and bonding). Certified professional engineer needs to sign, date and stamped.

\_\_\_\_\_

Date of detailed list

\_\_\_\_\_

Please circle and initial increased/decreased and add written dollar amount and in numbers

\_\_\_\_\_

New total dollar amount written and in numbers

\_\_\_\_\_

Please circle and initial additional/reduced option